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[01/05/2025]

TMA Human Resources Department

Street No. 10, Quang Trung Software City, Tan Chanh Hiep Ward, District 12 Ho Chi Minh City, Vietnam

(028) 3997 8000

intern@tma.com.vn

Dear TMA Human Resources Department,

I am writing to express my strong enthusiasm for the Business Analyst Internship opportunity in TMA Solutions. I am a keen student of Information Systems from Ho Chi Minh City University of Science who is interested in applying university studies, as well as project work experience, in an effort to apply knowledge in business analysis as well as tech-driven product development.

I learned rigorous foundational knowledge in systems analysis, database design, and data-driven decision-making through coursework. With large-scale project work in Advanced Database and Systems Analysis courses, I learned requirements, modeled business, created EER diagrams, and created SQL databases with optimization techniques such as indexing and partitioning. With the help of the projects, I simulated real-world systems like restaurant chains and examination systems, working in an agile environment with a group of peers and creating working prototypes.

Outside of the curriculum, I am also strongly interested in business analysis. Recently, I lead my team to 1st position in the AIESEC Data Analysis Competition (Southern Region), with our performance trumping over 80 teams. The exercise involved us conducting EDA as well as developing strategic suggestions for B2B, B2C, as well as services scenarios – sharpening both analytical thought as well as business acuity.

Apart from the knowledge that I have gained from academia as well as competitions, I have also actively developed communication as well as project management skills through the use of platforms such as Trello, Figma, as well as Power BI. I am working towards contributing towards user-driven product development through the transformation of complex business requirements into executable system blueprints.

Thank you for your consideration of my application. I would like to have the opportunity to bring my abilities, passion, and inquiring mind to your organization. I can be reached on +84 896914479 or phamhau180104@email.com.

Sincerely,

**Hau**